

**Regular Meeting of the Public Works and Utilities Committee
January 21, 2025 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue
MINUTES**

1. Call to Order

The Public Works & Utilities Committee was called to order by Acting Chair Carol Romero-Wirth at 5:02 PM, on Tuesday, January 21, 2025, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

MEMBERS PRESENT

District 3 Councilor Lee Garcia

District 4 Councilor Amanda Chavez [attended virtually]

District 2 Councilor Romero-Wirth, Acting Chair

MEMBERS EXCUSED

District 2 Councilor Michael Garcia

District 1 Councilor Alma Castro

OTHER PARTICIPANTS ATTENDING

Regina Wheeler, Public Works Department Director

3. Approval of Agenda

Councilor Carol Romero-Wirth moved, seconded by Councilor Lee Garcia, to approve the Agenda. The motion was approved unanimously by voice vote.

4. Approval of Consent Agenda

Councilor Carol Romero-Wirth moved, seconded by Councilor Lee Garcia, to approve the Consent Agenda. The motion was approved unanimously by voice vote.

5. Public Comment

There were no Public Comments.

6. Presentations

There were no presentations held.

7. Action Items: Consent Agenda

MOTION A motion was made by Councilor Amanda Chavez, seconded by Councilor Lee Garcia, to approve the Consent Agenda.

VOTE The motion on a voice vote was approved unanimously.

- a. Request for Approval of the January 6, 2025, Public Works & Utilities Committee Meeting Minutes. (Jonna Stack, Project Administrator; jlstack@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 01/21/2024

MOTION A motion was made by Councilor Amanda Chavez, seconded by Councilor Lee Garcia, to approve Item a.

VOTE The motion on a voice vote was approved unanimously.

- b. Request for Approval of a Construction Contract with GM Emulsion LLC for the Construction of S100770 Tierra Contenta Trail Extension - Phase A in the Total Amount of \$1,111,917 Excluding NMGR for a Two-Year Term. (Romella Glorioso-Moss, Complete Streets Capital Projects Manager; rsglorioso-moss@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

MOTION A motion was made by Councilor Amanda Chavez, seconded by Councilor Lee Garcia, to approve Item b.

VOTE The motion on a voice vote was approved unanimously.

- c. Request for Approval to Accept the New Mexico Department of Transportation Aviation Division Grant SAF-25-02 in the Amount of \$540,000 for the North Apron Reconstruction Project for a Two-Year Term. (James Harris, Airport Manager; jcharris@santafenm.gov; Kelly Bynon, Administrative Manager; kabynon@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$600,000 to Increase WIP Design and WIP Construction Using \$540,000 from the New Mexico Department of Transportation Aviation Division Funding and \$60,000 from the Airport Fund Balance for the North Apron Reconstruction Project.

Committee Review:

Public Works & Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025
Governing Body: 01/29/2025

MOTION A motion was made by Councilor Amanda Chavez, seconded by Councilor Lee Garcia, to approve Item c.

VOTE The motion on a voice vote was approved unanimously.

- d. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate New Mexico Department of Transportation Grant Funding in the Total Amount of \$95,000 to FY25 Parks and Open Space Revenue and Operating Budget to Support Litter Control and Beautification Efforts. (Jason T. Sharp, Park Ranger Superintendent; jtsharp@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 01/21/2025
Finance Committee: 01/27/2025
Governing Body: 01/29/2025

MOTION A motion was made by Councilor Amanda Chavez, seconded by Councilor Lee Garcia, to approve Item d.

VOTE The motion on a voice vote was approved unanimously.

- e. Request for Approval of a Construction Contract with Mountain West Golfscapes, Inc. to Repair the Irrigation Supply and Ornamental Ponds at the Marty Sanchez Golf Course and Municipal Recreation Sports Complex for Compliance with a Corrective Action Plan in the Total Amount of \$2,213,247.69 Excluding NMGRS for a Three-Year Term. (Scott A. Overlie, PW Project Manager; saoverlie@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 01/21/2025
Finance Committee: 01/27/2025
Governing Body: 01/29/2025

MOTION A motion was made by Councilor Amanda Chavez, seconded by Councilor Lee Garcia, to approve Item e.

VOTE The motion on a voice vote was approved unanimously.

- f. Request for Approval of a Budget Amendment Resolution (BAR) to Transfer Customer River Fund Donations and a Water Fund Match in the Total Amount of \$239,594 to Santa Fe River Fund WIP Construction in Public Works Per Ordinance No. 2013-9 the Voluntary River Conservation Fund. (Zoe Isaacson, River and Watershed Manager; zrisaacson@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025
Governing Body: 01/29/2025

MOTION A motion was made by Councilor Amanda Chavez, seconded by Councilor Lee Garcia, to approve Item f.

VOTE The motion on a voice vote was approved unanimously.

- g. Request for Approval to Accept the New Mexico Department of Transportation Aviation Division Grant SAF-25-03 for the Reconstruction of the Terminal Apron in the Amount of \$1,234,923 for a Two-Year Term. (James Harris, Airport Manager, jcharris@santafenm.gov; Kelly Bynon, Administrative Manager; kabynon@santafenm.gov)

1. Request For Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,372,167 to Increase WIP Design and WIP Construction using New Mexico Department of Transportation Aviation Division Funding for the Reconstruction of the Terminal Apron.

Committee Review:

Public Works & Utilities Committee: 01/21/2025
Finance Committee: 01/27/2025
Governing Body: 01/29/2025

MOTION A motion was made by Councilor Amanda Chavez, seconded by Councilor Lee Garcia, to approve Item g.

VOTE The motion on a voice vote was approved unanimously.

- h. Request for Approval of Goods and Services Contract with Vertosoft, LLC for the Purchase of Asset Management Software and Implementation Services in the Total Amount Not to Exceed \$1,913,591.72, Including NMGR, for a Five-Year Term. (Taylor Jurgens, Engineer; trjurgens@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) Increasing FY25 Public Utilities Admin Software by \$257,922 and Decreasing Available Water Budgets in the Total Amount of \$146,694 and Wastewater Enterprise Cash Balance by \$111,228.

2. Request for Approval of a Budget Amendment Resolution (BAR) Increasing FY25 Public Utilities Admin Software Purchases by \$237,707 and Decreasing Public Works Budgets in the Total Amount of \$237,707.

Committee Review:

Public Works and Utilities Committee: 01/21/2025
Finance Committee: 01/27/2025
Governing Body: 01/29/2025

MOTION A motion was made by Councilor Amanda Chavez, seconded by Councilor

Lee Garcia, to approve Item h.

VOTE The motion on a voice vote was approved unanimously.

- i. Request for Approval of New Mexico Environment Department Capital Appropriation Project Agreement in the Total Amount of \$400,000 for the Jemez Road Sewer Line Extension with a Reversion Date of June 30, 2026. (P. Fred Heerbrandt, Wastewater Division Engineering Supervisor; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$400,000 from the Capital Appropriation Grant to FY25 Revenue and Expenses for the Jemez Road Sewer Line Project.

Committee Review:

Public Works and Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

MOTION A motion was made by Councilor Amanda Chavez, seconded by Councilor Lee Garcia, to approve Item i.

VOTE The motion on a voice vote was approved unanimously.

- j. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$200,000 from FY25 Complete Streets One Time Capital and Operating Funds to CIP WIP Construction for the St. Michaels Drive Intersection Improvements. (Jennifer Morrow, Complete Streets Division Director; jlmorrow@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

MOTION A motion was made by Councilor Amanda Chavez, seconded by Councilor Lee Garcia, to approve Item j.

VOTE The motion on a voice vote was approved unanimously.

- k. CONSIDERATION OF RESOLUTION NO. 2025_____. (Councilor Amanda Chavez and Councilor Michael Garcia)
A Resolution Authorizing Representatives and Agents for New Mexico Department of Finance and Administration, Appropriation ID Number I3321, New Mexico Department of Transportation Control Number C5243321, to Acquire Rights of Way for and to Plan, Design, and Construct a Pedestrian Underpass on Saint Michael's Drive. (Regina Wheeler, Public Works Director; rawheeler@santafenm.gov)

Committee Review:

Governing Body (Introduced): 01/15/2025

Public Works and Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

MOTION A motion was made by Councilor Amanda Chavez, seconded by Councilor Lee Garcia, to approve Item k.

VOTE The motion on a voice vote was approved unanimously.

- I. CONSIDERATION OF RESOLUTION 2025____. (Mayor Alan Webber)
A Resolution Accepting a Grant from the Que Linda Beautification Program Administered by the New Mexico Department of Transportation; Entering into a Grant Agreement for a Total Amount of \$95,000.00, Term Ending June 30, 2025; Identifying the City Manger or City Manager's Designee as the Signatory for the Agreement. (Jason Sharp, Santa Fe Parks Superintendent; jtsharp@santafenm.gov)

Committee Review:

Governing Body (Introduced): 01/15/2025

Public Works and Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

MOTION A motion was made by Councilor Amanda Chavez, seconded by Councilor Lee Garcia, to approve Item l.

VOTE The motion on a voice vote was approved unanimously.

- m. CONSIDERATION OF RESOLUTION 2025____. (Councilor Amanda Chavez)
A Resolution Authorizing Representatives and Agents for New Mexico Department of Finance and Administration, Appropriation ID Number G3165, New Mexico Department of Transportation Control Number C5223165, to Plan, Design, Construct, Landscape, and Make Phase I Improvements to Medians on Arterial and Collector Roads for the City of Santa Fe in Santa Fe County. (Regina Wheeler, Public Works Director; rawheeler@santafe.gov)

Committee Review:

Governing Body (Introduced): 01/15/2025

Public Works and Utilities Committee: 01/21/2025

Finance Committee: 01/27/2025

Governing Body: 01/29/2025

MOTION A motion was made by Councilor Amanda Chavez, seconded by Councilor Lee Garcia, to approve Item m.

VOTE The motion on a voice vote was approved unanimously.

8. Action Items: Discussion Agenda

There were no Action Items discussed.

9. Executive Session

There was no Executive Session held.

10. Matters from Staff

There were no matters from staff presented.

11. Matters from the Committee

There were no matters from the Committee presented.

12. Matters from the Chair

There were no matters from the Acting Chair presented.

13. Next Meeting:

February 3, 2024

14. Adjourn

The Public Works & Utilities Committee meeting was adjourned at 5:04 PM.

Committee Liaison

Chair