

**Regular Meeting of the Airport Advisory Board
August 13, 2026 at 4:00 PM
Santa Fe Regional Airport Administrative Building
121 Aviation Drive, Santa Fe
MINUTES**

1. Call to Order

Meeting was called to order at 4:01 p.m.

2. Roll Call

MEMBERS PRESENT

Jyl DeHaven

John Florez

Len Rand

Rosemary Thompson

Lutz Arnold

Councilor Lee Garcia

MEMBERS EXCUSED

Randal Limbacher

3. Approval of Agenda

- a. Approval of 8/13/2026 Agenda.

MOTION A motion was made by Thompson, seconded by Rand, to Approve Agenda as Amended.

Item 4a was removed from Agenda due to incorrect date of minutes listed as 06/18/2026 instead of 05/21/2026.

4. Approval of Minutes

- a. Approval of Minutes from 6/18/2026 Airport Advisory Board Meeting.

Item was removed from Agenda at the start of Airport Advisory Board meeting due to incorrect date of 06/18/2026 instead of 05/21/2026.

5. Communications From the Public

6. Presentations

7. Old Business

8. New Business

9. Matters from Staff

Airport Director John Dickinson made the following comments:

1. Looking at rates and charges increase to the airlines.
2. Non aeronautical revenue from Uber and Lyft.
3. CFC charges to the rental car customers which in turn helps build things like Rental Car Facilities.
4. ACIP program to assist in bringing in new flights. This would be in place of doing any further MRG's.

a. Grant Amendment for SAF 25-02 (Paulette Ortiz, Grants Administrator)

The Airport has an executed grant in the amount of \$540,000 for the North Apron Project that is being amended to change the purpose of the grant and an extension of time. The amendment would reallocate \$531,000 to help with repairs on runway 15/33 and runway 2/20 to help address findings from the FAA inspection.

b. Capital Assets Update (Paulette Ortiz, Grants Administrator)

Capital Assets were certified with the finance department by Paulette Ortiz in July 2026. The procurement method of a majority of the assets were identified where there was no data originally. Airport is confident that the audit finding in regards to Capital Assets in FY25 will be resolved in the FY26 audit,

c. Runway 33 RSA Project (Sebastian Gallegos & James Garduno, Project Managers)

An invitation to bid is posted in the CoSF's Open Gov system. If any bids are placed for this project, AIG funding from 2023 in the amount of approximately \$1.4 million will be used to repair RSA 33.

*AIG funding is money from the FAA. It is money that is allocated for airport infrastructure annually. The money allocated annually expires after 4 years.

d. Airport Terminal Tenant Improvements (Sebastian Gallegos & James Garduno, Project Managers)

Various projects are underway at airport that will enhance areas within the terminal.

1. Redesign and increase restroom in secured area of airport. The plan is to turn each of the single restrooms into 3 stall restrooms to better fit the needs of the airport.
2. Mini Split to enhance A/C in the rental car and airline offices have been ordered as a temporary solution to the HVAC issues.
3. Airport is looking for a contractor to replace the entire HVAC system from Swamp coolers to refrigerated air.

4. The carpet in the secured area of the terminal is going to be replaced with tile. The current carpet is currently stained in various places. The tile work will be done in sections at night.

5. Way finding signage in the terminal

- e. On Call Architect & Engineer MSA (Sebastian Gallegos & James Garduno, Project Managers)

An RFP was put out for on-call Architect & Engineer. This RFP will be issued a multiaward so the Airport can have multiple different vendors to use. This will allow the Airport to use architects that will best fit the current need, instead of one that architect that is expected to take on all projects.

- f. 139 Inspection (Desiree Ring, Airport Operations Manager)

The annual FAA 139 inspection took place on July 7 - July 9. Multiple issues were identified by the inspector but the airport now has a clear roadmap of what needs to be improved.

Some of the main issues are:

1. Runway 1533 paint issues due to years of layering paint over old paint. The whole runway needs to be stripped of paint and repainted.
2. Prairie dog issues
3. Training records

- g. Emergency Pavement Repairs on Runway 02/20 (Desiree Ring, Airport Operations Manager)

Multiple overnight emergency runway closures have taken place over the course of the prior two weeks. This has caused airlines to be delayed and divert to other airports for landing. The closures were done for safety purposes and therefore necessary.

10. Matters from the Committee

1. Comments from Jyl DeHaven commented on the airport missing the potential revenue market for business travel from LANL out of Santa Fe.
2. Len Rand commented about not forgetting about the GA side of the airport due to the growth with commercial airlines.

11. Matters from the Chair

12. Next Meeting: September 10, 2026

13. Adjourn

Meeting was adjourned at 05:14 p.m

Kelly Bynon

Liaison

Chair