

**Regular Meeting of the Finance Committee  
May 11, 2026 at 5:00 PM  
Council Chambers, City Hall  
200 Lincoln Avenue  
MINUTES**

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1. Call to Order

The Regular Meeting of the Finance Committee was called to order by Councilor Faulkner at 5:01 PM, on Monday, May 11, 2026, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

**MEMBERS PRESENT**

Councilor Jamie Cassutt  
Councilor Pilar Faulkner  
Councilor Lee Garcia  
Councilor Paul Bustamante

**MEMBERS EXCUSED**

Councilor Alma Castro

**OTHER PARTICIPANTS ATTENDING**

Andrea K. Phillips, Deputy City Manager and Interim Finance Director  
Erminia M. Tapia, Business Operations Manager

3. Approval of Agenda

**MOTION** A motion was made by Councilor Bustamante, seconded by Councilor Cassutt, to Approve.

**VOTE** The motion Passed on a roll call vote.

4. Approval of Consent Agenda

**MOTION** A motion was made by Councilor Cassutt, seconded by Councilor Bustamante, to Approve.

**VOTE** The motion Passed on a roll call vote.

5. Presentations

- a. Grand Summit Recovery and Workforce Development. (Dr. Hosai Ehsan, President/Owner; hosai@grandsummit.org and Jerry Ortiz y Pino, Supporter; jortizyp@msn.org and Katie Ortiz y Pino, Executive Assistant; katieop@grandsummit.org)

6. Action Items: Consent Agenda

- a. Request for Approval of the April 27, 2026 Finance Committee Meeting Minutes. (Erminia M. Tapia, Business Operations Manager; emtapia@santafenm.gov)

**Committee Review:**

Finance Committee: 05/11/2026

Approved on Consent.

- b. Request For Approval of Amendment No. 1 to the U.S. Department of Transportation Federal Aviation Administration (FAA) Grant Number 065 to Increase the Compensation by \$244,007 for a New Total Contract Amount of \$6,333,707 for the Reconstruction of the Terminal Apron. (Jimmy Gunn, Interim Airport Director; jdgunn@santafenm.gov; Paulette Ortiz, Administrative Grant Administrator; pkortiz@santafenm.gov)

- 1. Request for Approval of a Budget Adjustment Request (BAR) to Allocate \$244,007 from the FAA Grant Amendment to WIP Construction for the Reconstruction of the Terminal Apron.

**Committee Review:**

Public Works and Utilities Committee: 05/04/2026

Finance Committee: 05/11/2026

Governing Body: 05/13/2026

Approved on Consent.

- c. Request for Approval of Goods and Services Contract with Trojan Technologies, Inc. for the Purchase of UV3000 Replacement Parts for the Public Utilities Department in the Total Amount of \$2,000,000 for a Four Year Term. (Paul Heerbrandt, P.E., Engineer Supervisor; pfheerbrandt@santafenm.gov)

**Committee Review**

Public Works and Utilities Committee: 05/04/2026

Finance Committee: 05/11/2026

Governing Body: 05/13/2026

Approved on Consent.

- d. Request for Approval of a General Services Contract with Cassidy's Landscaping, Inc in the Total Amount of \$1,081,875 Including NMGRT for On-Call Landscape and Snow and Ice Control for a Term of Ten Years. (Sebastian Gallegos, Airport Project Manager; sfgallegos@santafenm.gov)

**Committee Review**

Public Works and Utilities Committee: 05/04/2026

Finance Committee: 05/11/2026  
Governing Body: 05/13/2026

Approved on Consent.

- e. Request for Approval of a General Services Contract with Mark A. Lopez Development in the Total Amount of \$1,081,875 Including NMGRT for On-Call Landscape and Snow and Ice Control for a Term of Ten Years. (Sebastian Gallegos, Airport Project Manager, sfgallegos@santafenm.gov)

**Committee Review**

Public Works and Utilities Committee: 05/04/2026  
Finance Committee: 05/11/2026  
Governing Body: 05/13/2026

Approved on Consent.

- f. Request for Approval of Amendment No. 1 to Professional Service Contract Item # 25-0451 with St. Elizabeth's Shelter Corporation to Increase Compensation by \$340,000 for a New Total Amount of \$590,000 and to Extend the Term to June 30, 2027, for Homeless Services. (Kristen Woods, Youth and Family Services Program Manager; krwoods@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 05/06/2026  
Finance Committee: 05/11/2026  
Governing Body: 05/13/2026

Approved on Consent.

- g. Request for Approval of Amendment No. 1 to Professional Service Contract Item # 25-0364 with Christ Lutheran Church to Increase Compensation by \$136,000 for a New Total Amount of \$272,000 and to Extend the Term to August 8, 2027, for Homeless Services. (Kristen Woods, Youth and Family Services Program Manager; krwoods@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 05/06/2026  
Finance Committee: 05/11/2026  
Governing Body: 05/13/2026

Approved on Consent.

- h. Request for Approval of the Community Development Block Grant Draft 2026 Annual Action Plan in Compliance with Housing and Urban Development, Public Hearing, and Public Comment. (Faviola Chavez, Affordable Housing Director; fachavez@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 05/06/2026  
Finance Committee: 05/11/2026  
Governing Body: 05/13/2026

Approved on Consent.

- i. CONSIDERATION OF RESOLUTION NO. 2026-\_\_\_\_\_. (Councilor Jamie Cassutt and Councilor Amanda Chavez)  
A Resolution Authorizing the Installation of Fifty Banners from June 1, 2026 to June 1, 2027, on City of Santa Fe-Owned Light Poles, on the Midtown Campus to Promote the Opening of New Businesses and Draw Attention to the Midtown Campus. (Carly Venditti, Metropolitan Redevelopment Agency Deputy Director; cavenditti@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 04/29/2026  
Public Works and Utilities Committee: 05/04/1016  
Finance Committee: 05/11/2026  
Governing Body: 05/13/2026

Approved on Consent.


7. Action Items: Discussion Agenda
8. Matters from the Committee
9. Matters from the Chair
  - a. Discussion of Homelessness Task Force. (Pilar Faulkner, City Councilor)
10. Next Meeting: Tuesday, May 26, 2026
11. Adjourn

Meeting Adjourned at 5:38 P.M.

ERMINIA TAPIA

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Liaison

  
Pilar Faulkner (Jun 1, 2026 09:50:56 MDT)

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Chair



# Finance Committee\_Minutes\_05.11.2026

Final Audit Report

2026-06-01

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