

**Regular Meeting of the Audit Committee
March 24, 2026 at 10:00 AM
Councilors' Conference Room, City Hall
200 Lincoln Avenue
MINUTES**

1. Call to Order

The Regular Meeting of the Audit Committee was called to order by Diane Rubin at 10:02 AM, on Tuesday, March 24, 2026, in the Councilors' Conference Room, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

MEMBERS PRESENT

Adolfo Montoya
Diane Rubin
Bill Keller
Elizabeth Travis
Leilei Li

MEMBERS EXCUSED

OTHER PARTICIPANTS ATTENDING

Andrea K. Phillips, Deputy City Manager and Interim Finance Department Director
Matthew T. Bonifer, Accounting Officer
Erminia M. Tapia, Business Operations Manager

3. Approval of Agenda

MOTION A motion was made by Travis, seconded by Montoya, to Amend.

VOTE The motion Passed on a roll call vote.

Item 4a will be postponed to the May 21, 2026 meeting.

4. Approval of Minutes

- a. Request for Approval of the January 22, 2026, Audit Committee Meeting Minutes. (Erminia Tapia, Business Operations Manager; emtapia@santafenm.gov)

Committee Review:

Audit Committee: 03/24/2026

Item 4a will be postponed to the May 21, 2026 meeting.

5. Presentations

- a. Fiscal Year 2025 Audit Report. (Anrdrea K. Phillips, Deputy City Manager and Interim Finance Director; akphillips@santafenm.gov and Matthew Bonifer, Accounting Officer; mtbonifer@santafenm.gov and Alan D. A.J. Bowers Jr., Carr Riggs & Ingram, L.L.C.; Abowers@CRLadv.com)

6. New Business

7. Matters from Staff

8. Matters from the Committee

Internal Audit will be presented at the May 2026 meeting and an update to the External Audit findings will be discussed at the August 2026 meeting.

9. Matters from the Chair

10. Next Meeting: Thursday, May 21, 2026

11. Adjourn

Meeting Adjourned at 10:54 A.M.

ERMINIA TAPIA

Liaison

Diane Rubin

[Diane Rubin \(May 28, 2026 11:27:55 PDT\)](#)

Chair