

**Regular Meeting of the Audit Committee
May 22, 2025 at 2:00 PM
Councilors' Conference Room, City Hall
200 Lincoln Avenue
MINUTES**

1. Call to Order

The Regular Meeting of the Audit Committee was called to order by Chair Diane Rubin at 2:04 PM, on Thursday, May 22, 2025, in the Councilors' Conference Room, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

MEMBERS PRESENT

Adolfo Montoya
Diane Rubin
Bill Keller
Elizabeth Travis

MEMBERS EXCUSED

Steven Johnson

OTHER PARTICIPANTS ATTENDING

Emily Oster, Director, Finance Department
Erminia Tapia, Finance Department

3. Approval of Agenda

MOTION A motion was made by Montoya, seconded by Keller, to Approve.

VOTE The motion Passed on a roll call vote.

4. Approval of Minutes

- a. Request for Approval of the April 03, 2025 Audit Committee Meeting Minutes. (Erminia Tapia, Business Operations Manager; emtapia@santafenm.gov)

Committee Review:

Audit Committee:05/22/2025

Postponed to next meeting

5. Presentations

- a. External Audit Report Fiscal Year 2024. (Eric Spurlin, Carr, Riggs & Ingram; espurlin@criadv.com : Alan D. "A.J." Bowers, Jr., Carr, Riggs & Ingram; abowers@criadv.com)
- b. Procurement Operational Review (Angela Janda, Moss Adams;

angela.janda@mossadams.com)

- c. Follow Up on Previous Internal Audits. (Andrew Koumelis, Moss Adams;
andrew.koumelis@mossadams.com : Chelsea Ritchie, Moss Adams;
chelsea.ritchie@mossadams.com)
- d. Internal Audit Status Update. (Chelsea Ritchie, Moss Adams;
chelsea.ritchie@mossadams.com)

6. New Business

7. Public Comment

8. Matters from Staff

August 21, 2025 Audit Committee Meeting rescheduled to September 4, 2025.

9. Matters from the Committee

10. Matters from the Chair

11. Next Meeting: Thursday, August 21, 2025

12. Adjourn

Meeting Adjourned at 3:52 P.M.

ERMINIA TAPIA

Committee Liason



Diane Rubin (Feb 16, 2026 08:49:44 PST)

Committee Chair

Audit Committee Meeting Minutes 05.22.25

Final Audit Report

2026-02-16

Created:	2026-02-16
By:	ERMINIA TAPIA (emtapia@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7eRgoPqOogvEhRI6whkNNR6i_IHRqd22

"Audit Committee Meeting Minutes 05.22.25" History

-  Document created by ERMINIA TAPIA (emtapia@santafenm.gov)
2026-02-16 - 4:43:02 PM GMT- IP address: 63.232.20.2
-  Document emailed to diane.m.rubin@gmail.com for signature
2026-02-16 - 4:43:21 PM GMT
-  Email viewed by diane.m.rubin@gmail.com
2026-02-16 - 4:47:20 PM GMT- IP address: 146.75.146.0
-  Signer diane.m.rubin@gmail.com entered name at signing as Diane Rubin
2026-02-16 - 4:49:42 PM GMT- IP address: 72.132.46.133
-  Document e-signed by Diane Rubin (diane.m.rubin@gmail.com)
Signature Date: 2026-02-16 - 4:49:44 PM GMT - Time Source: server- IP address: 72.132.46.133
-  Agreement completed.
2026-02-16 - 4:49:44 PM GMT